



**EXHIBITION PARTICIPATION APPLICATION FORM**  
**(PLEASE FILL IN BLOCK LETTERS)**

PLEASE SEND THE COMPLETED FORM BY MAIL AT [cems@cemsindia.com](mailto:cems@cemsindia.com) OR FAX at +91 - 11 - 2410 5205

1	Participating Exhibition Name	:-	
2	Company Name	:-	
3	Products to be displayed (Please specify)	:-	
4	<b>Name &amp; Designation of :</b>		
a)	Chief Executive	:-	
b)	Contact Person	:-	
5	Contact Details	a) Tel #	
		b) Fax #	
		c) E-mail :	
6	Requirements :-	a) I / We wish to book _____ Stall(s) / Booth(s)	
		b) Please specify Stall(s) / Booth(s) number(s) : _____	
7	Exhibit Category (Please mention Exhibit Code(s))	:-	
8	AMOUNT US\$ / INR	:-	

**Rules & Regulations of participation :-**

- a) Application for participation is to be made on this form. Acceptance of participation & exhibits will be at the sole discretion of `CEMS`.
- b) Full participation charges are payable along with the application. Balance payment, if any, will have to be made on demand.
- c) Space [Booth(s)/ Stall(s)] will be available on First-Come-First-Serve basis.
- d) The Interior design of the Stall will have to be made within the architectural controls specified by `CEMS`.
- e) No stand should be left unattended during the Exhibition & exhibits must not obstruct passages.
- f) No exhibits will be allowed to be taken out of the Exhibition premises without `Exit Letter` obtained by ``CEMS` from the `CEMS` Exhibition premises office. Booth Allocation letter or Exit letter will only be issued on receipt of full Booth fee.

- g) `CEMS' will provide security arrangements. No other security agency, etc will be allowed to operate.
- h) Work of construction of Stand/Stall, Decoration, Cargo handling can be availed by the participants only from those contractors who are registered with `CEMS'. Please obtain necessary permission from `CEMS' office. No other Contractors will be allowed to provide service for the above Exhibition. `CEMS' reserves the right to levy & recover penalty from the Exhibitor in case of any damages to the Exhibition Area.
- i) Once completed/ signed Application form & Stall / Booth charges are received, no refund requests will be entertained. Submission of Application Form and payment does not guarantee participation. CEMS reserves the right to accept or reject any Application without giving any reason. The Final participation confirmation is only the `Booth Allocation Confirmation Letter' issued by CEMS.
- j) In the event of violation of the above rules or any other rules specified by `CEMS' including any activity amounting to nuisance or annoyance to the exhibition by any Exhibitor, `CEMS' will have the right to take remedial action against that Booth / Company and to close down the booth of the participant, if necessary.
- k) Booking of stall will automatically be cancelled by `CEMS' without intimation if full participation / stall charges are not received one month prior to Exhibition date. Once Booking / Amount received by `CEMS', no cancellation / refund requests will be entertained.
- l) The decision of `CEMS' or their nominee will be final and binding on the participants on the interpretation of rules & regulations.
- m) Sub-letting of Booths is not allowed
- n) Smoking inside the Exhibition premises is strictly prohibited.

8	Payment
---	---------

Payments will be accepted by Pay Order/ Cheque in favor of `Conference & Exhibition Management Services India Pvt Ltd' or T/T to CEMS USA.

**FOR PUBLISHING THE EXPO BROCHURE/ CATALOGUE FOR THE ABOVE EXPO, WILL APPRECIATE IF YOU PLEASE FILL IN THE BELOW INFORMATION ABOUT YOUR COMPANY USING BLOCK LETTERS OR STATING IT ON A SEPARATE PAPER :-**

1. **COMPANY NAME :-**
  
2. **ADDRESS :-**
  
3. **TELEPHONE :-**  
(With Country, Area Codes, if applicable)
  
4. **FAX :**
  
5. **E-MAIL :**
  
6. **WEB :**
  
7. **NAMES OF YOUR PRINCIPAL COMPANIES / IN THIS EXPO WITH CONTACT DETAILS (IF ANY) :-**

8. NAME & DETAILS OF AGENCY IN  
BANGLADESH (IF ANY) :-

9. CONTACT PERSON :-

10. MANAGING DIRECTOR /  
HEAD OF ORGANISATION :-

11. COMPANY PROFILE :-  
(In 200 words)

12. PRODUCTS / SERVICES :-

NAME FOR BOOTH FASCIA / SIGNBOARD :- \_\_\_\_\_

I / We hereby agree to abide by the rules & regulations and any further Supplementary regulations issued, if any, by 'CEMS' and agree to effect full payment of the Space rental charges of the Exhibition.

Name & Designation :- \_\_\_\_\_

Signature with Company Seal :- \_\_\_\_\_

Signature of CEMS official :- \_\_\_\_\_

*(Signature of CEMS official endorsing this Application form)*